

**TOWN OF NEEDHAM**  
CONTRIBUTORY RETIREMENT BOARD  
1471 HIGHLAND AVENUE  
NEEDHAM, MASSACHUSETTS 02492-2669

EVELYN M. PONESS  
CHAIRMAN

KATE FITZPATRICK

JOHN P. KRAWIECKI

ROBERT P. MEARLS

THOMAS A. WELCH

TELEPHONE (781) 455-7595  
FAX (781) 449-4569

**RETIREMENT BOARD MEETING**  
December 17, 2008

1. Review Minutes of the November 5, 2008 meeting.
2. Approve the membership of 14 employees. See Attachment A.
3. Approve the transfer of 4 former employees. See Attachment A.
4. Approve the refund of 6 former employees. See Attachment A.
5. Operating Statement for October 2008.
6. Reappointment of Kate Fitzpatrick to Board.
7. Election update – declaration of uncontested election.
8. Liability Insurance.
9. Set dates for 2009 meetings.
10. Other Business:

**Next scheduled meeting:** TBD



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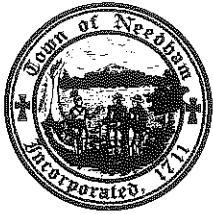
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**RETIREMENT BOARD MEETING**  
November 5, 2008

1. Review Minutes of the October 15, 2008 meeting.
2. Approve the membership of 2 employees. See Attachment A.
3. Approve the transfer of 2 former employees. See Attachment A.
4. Approve the refund of 3 former employees. See Attachment A.
5. Operating Statement for September 2008
6. Cell phone allowance.
7. Election update.
8. Other Business:

**Next scheduled meeting:** Wednesday, December 17th  
Selectmen's Meeting Room  
11:30 AM



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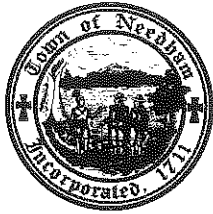
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**RETIREMENT BOARD MEETING**  
October 15, 2008

1. Review Minutes of the September 17, 2008 meeting.
2. Approve the membership of 14 employees. See Attachment A.
3. Approve the transfer of 6 former employees. See Attachment A.
4. Approve the refund of 3 former employees. See Attachment A.
5. Approve the retirement of 1 former employee. See Attachment A.
6. Operating Statement for August.
7. 9:45 AM: Michael Travaglini - PRIT presentation.
8. Hearings on Proposed Regulation on Member's Physician Statement and Workshop on IRS Submissions.
9. Election update.
10. Other Business:

**Next scheduled meeting:** Wednesday, November 19th  
Selectmen's Meeting Room  
10:00 AM



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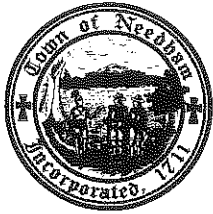
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**RETIREMENT BOARD MEETING**  
September 17, 2008

1. Review Minutes of the August 27, 2008 meeting.
2. Approve the membership of 26 employees. See Attachment A.
3. Approve the transfer of 2 former employees. See Attachment A.
4. Approve the refund of 4 former employees. See Attachment A.
5. Approve the retirement of 1 former employee. See Attachment A.
6. Operating Statement for July.
7. Election update.
8. Meal rates for travel reimbursement.
9. Other Business:

**Next scheduled meeting:** Wednesday, October 15th  
Selectmen's Meeting Room  
8:30 AM



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**RETIREMENT BOARD MEETING**  
August 27, 2008

1. Review Minutes of the July 23, 2008 meeting.
2. Approve the membership of 2 employees. See Attachment A.
3. Approve the transfer of 1 former employee. See Attachment A.
4. Approve the refund of 1 former employee. See Attachment A.
5. Approve the retirement of 1 former employee. See Attachment A.
6. Operating Statement for June.
7. Appoint Election Officer for December election.
8. Set meeting dates for Oct – Dec.
9. IRS Tax Determination Letter.
10. MACRS Conference October 19-22, 2008.
11. Other Business: Full veterans benefit for non-contributory retirees.

**Next scheduled meeting:** Wednesday, September 17th  
Selectmen's Meeting Room  
8:30 AM



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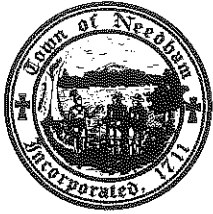
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**RETIREMENT BOARD MEETING**  
July 23, 2008

1. Review Minutes of the June 18, 2008 meeting.
2. Approve the membership of 6 employees. See Attachment A.
3. Approve the transfer of 7 former employees. See Attachment A.
4. Approve the refund of 2 former employees. See Attachment A.
5. Operating Statement for May.
6. Gregory Galvin – Tax Determination, Audit, RFP issues.
7. Regular compensation and motor vehicle usage.
8. Review of proposed FY 09 Budget.
9. Other Business:

Attendance for PRIM Client Conference on 9/18/08 (RSVP due by 8/15/08)

**Next scheduled meeting:** Wednesday, August 27th  
Selectmen's Meeting Room  
8:30 AM



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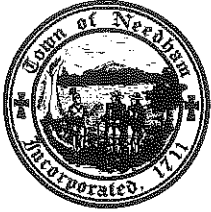
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**RETIREMENT BOARD MEETING**  
June 18, 2008

1. Review Minutes of the May 14, 2008 meeting.
2. Approve the membership of 2 employees. See Attachment A.
3. Approve the transfer of 6 former employees. See Attachment A.
4. Approve the refund of 1 former employee. See Attachment A.
5. Operating Statement for April.
6. Registration for PERAC Public Pension Institute – August 17-19
7. Other Business:

**Next scheduled meeting:** Wednesday, July 23rd  
Selectmen's Meeting Room  
8:30 AM



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**RETIREMENT BOARD MEETING**  
May 14, 2008

1. Review Minutes of the April 23, 2008 meeting.
2. Approve the membership of 2 employees. See Attachment A.
3. Approve the transfer of 5 former employees. See Attachment A.
4. Approve the refund of 1 former employee. See Attachment A.
5. Approve the retirement of 1 former employee. See Attachment A.
6. COLA vote.
7. Other Business:
  - Buyback of military service while still a member of the National Guard.

**Next scheduled meeting:** Wednesday, June 18th  
Selectmen's Meeting Room  
10:30 AM





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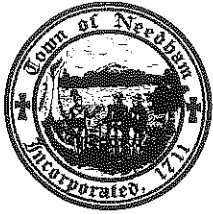
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**RETIREMENT BOARD MEETING**  
April 23, 2008

1. Review Minutes of the March 26, 2008 meeting.
2. Approve the membership of 4 employees. See Attachment A.
3. Approve the transfer of 7 former employees. See Attachment A.
4. Approve the refund of 3 former employees. See Attachment A.
5. Approve the retirement of 1 former employee. See Attachment A.
6. Review Operating Statement for March 2008.
7. Other Business.

**Next scheduled meeting:** Wednesday, May 14th  
Selectmen's Meeting Room  
8:30 AM



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**RETIREMENT BOARD MEETING**  
March 26, 2008

1. Review Minutes of the February 27, 2008 meeting.
2. Approve the membership of 1 employee. See Attachment A.
3. Approve the transfer of 5 former employees. See Attachment A.
4. Approve the refund of 1 former employee. See Attachment A.
5. Approve the retirement of 1 former employee. See Attachment A.
6. Review Operating Statement for January and February.
7. Approve the Annual Statement for the Year Ending 12/31/07.
8. MACRS Spring conference 31 May - 4 June.
9. Other Business.

**Next scheduled meeting:** Wednesday, April 23rd  
Selectmen's Meeting Room  
10:30 AM



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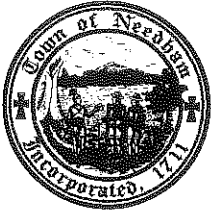
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**RETIREMENT BOARD MEETING**  
February 27, 2008

1. Review Minutes of the January 9, 2007 meeting.
2. Approve the membership of 11 employees. See Attachment A.
3. Approve the transfer of 6 former employees. See Attachment A.
4. Approve the refund of 3 former employees. See Attachment A.
5. Approve the retirement of 4 former employees. See Attachment A.
6. Review Operating Statement for December.
7. Board approval for legal review of Supplementary Regulations.
8. Date for June 2008 meeting.
9. Other Business.

**Next scheduled meeting:** Wednesday, March 12<sup>th</sup>  
Selectmen's Meeting Room  
8:30 AM



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**RETIREMENT BOARD MEETING**  
January 9, 2008

1. Review Minutes of the December 18, 2007 meeting.
2. Approve the membership of 1 employee. See Attachment A.
3. Approve the refund of 3 former employees. See Attachment A.
4. Review Operating Statement for November.
5. Marjarita Doherty – Update on Supplemental Regulations project.
6. Other Business

**Next scheduled meeting:** Wednesday, February 27  
Selectmen's Meeting Room  
8:30 AM